

JOB DESCRIPTION
Vacancy Ref: N1944

Job Title: Design Manager for the Social Sciences Funding Accelerator Project	Present Grade: 6
Department/College: Lancaster Institute for the Contemporary Arts (Design)	
Directly responsible to: Prof. Leon Cruickshank	
Supervisory responsibility for: None	
<p>Other contacts</p> <p>Internal: Colleagues and students in ImaginationLancaster, Lancaster Institute for the Contemporary Arts and the Faculty of Arts and Social Sciences, and on occasion academics and support staff across the university</p> <p>External: Partners and stakeholders in the funding accelerator project, Members of the public and 3rd sectors, employers, business organisations, local and UK government organisations, academic and research networks.</p>	
<p>Major Duties:</p> <p>This project has 2 primary goals, firstly to help support with logistical and organizational activity a project to co-design with members of the public and the medical professions in Blackburn. The second aspect of the job is to help organize, run and co-ordinate a series of bid writing activities that draw together participants from the academic, 3rd sector and public sectors. This will include supporting the development of bids up to the point of submission.</p> <p>The major duties of the research associate are:</p> <ul style="list-style-type: none"> - Located in the Imagination office, LICA building a minimum of 1 - 2 days a week with the remainder located in Blackburn (location tbc) - Contribute to the co-design of artifacts, information, systems and tools in the sensor project. - Help organize a range of different workshops (for co-design, bid development and evaluation), including logistics, Eventbrite management, booking catering - Lead elements of recruitment for events and workshops in Blackburn. - Contribute to the design workshops (with others), developing with researchers interesting, effective workshops that may include a wide range of participants including old people, clinicians, academics - Work with an evaluation consultant to undertake a series of evaluation activities (interviews, focus groups, questionnaires....) - Undertake photography, interviews and other data gathering activities. 	

- Other activities as they emerge.